



MHR × Document Logistix

From paper trail to digital trust

Smarter document management,
built into your HR and payroll

Get started >



Intelligent document management, built in

We've connected intelligent document automation directly into your HR and payroll processes, powered by Document Logistix (DLX).

Less admin. Faster access to information. Stronger compliance.



Paper trail to digital trust

- ✓ Centralise employee records and automate document processes
- ✓ Securely capture, store, retrieve and manage documents
- ✓ AI-powered data extraction and automated workflows
- ✓ Deploy via cloud, SaaS or on-premises

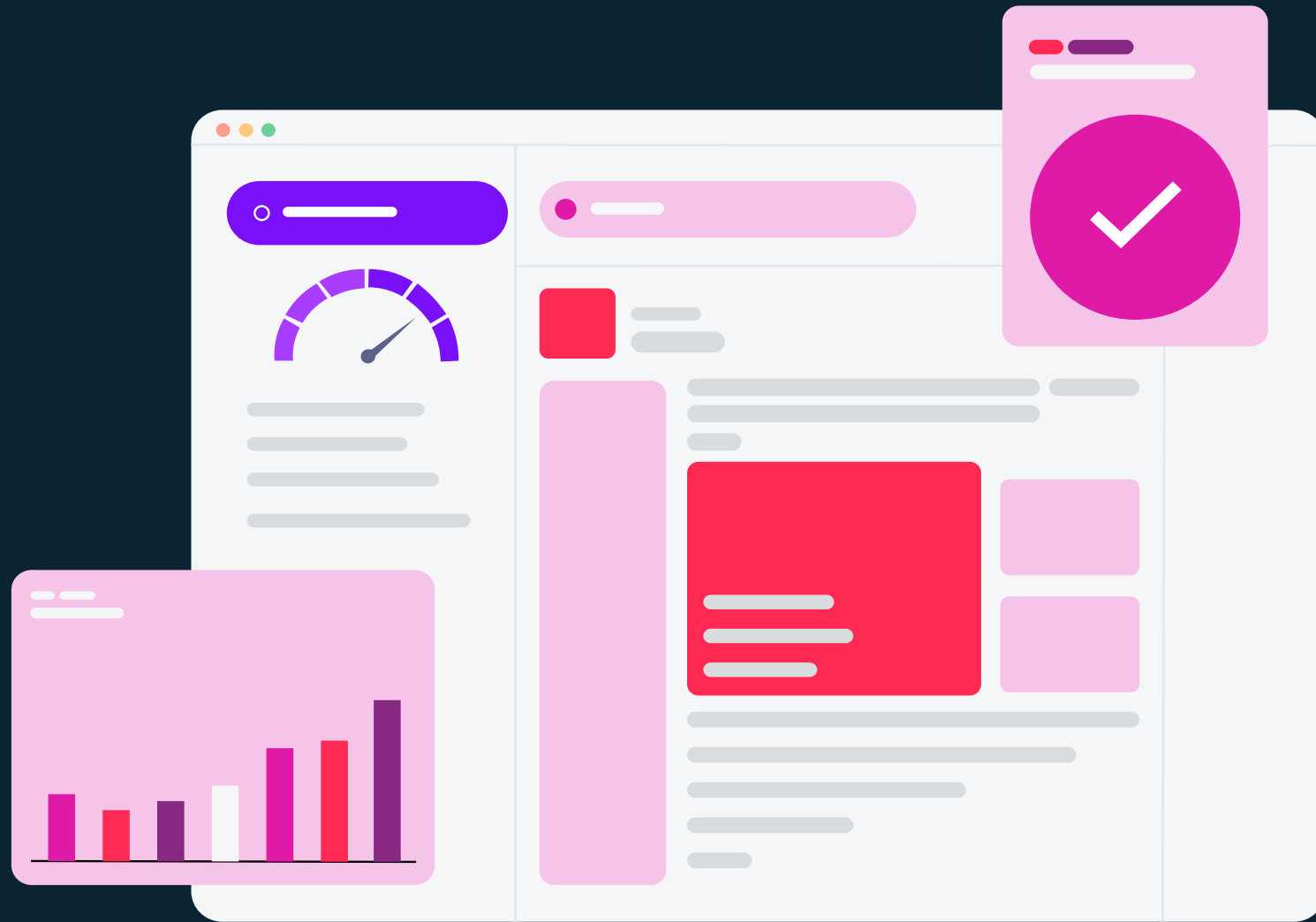
Built into your everyday HR and payroll processes, it's a seamless way to boost productivity, strengthen governance and future-proof your workforce.

Award-winning document management and workflow automation, built to digitise, organise and manage documents through their entire lifecycle.

DM5 Document Manager - DLX's latest document management system - captures, stores and secures your business critical information, from creation to retention and disposal. Recognised as Document Management and RPA Product of the Year.



The technology behind it



What DM5 gives you:

- > **Automated retention** — records archived or deleted in line with policy
- > **Instant search** — find documents by metadata, content or keyword
- > **Workflow automation** — approvals, routing and notifications handled for you
- > **Full audit trails** — every document interaction logged for compliance
- > **Seamless integration** — works directly with your MHR HR and payroll tools, no disruption to existing workflows

Security built in

- ✓ Document encryption
- ✓ Role-based access controls
- ✓ Permissions management
- ✓ Full audit trails

Unlike general collaboration tools, DM5 is purpose-built for organisations with serious document lifecycle and compliance needs.

Why consider a DMS?

One dedicated system. Less admin, stronger control.

- ✓ **Save time** - centralised records and instant search mean less time hunting for documents
- ✓ **Improve productivity** - automated workflows cut repetitive admin like approvals and routing
- ✓ **Stay compliant** - retention schedules, audit trails and access controls support GDPR and industry regulation

"We used another document management system for five years before switching to DLX. From the outset, DLX provided a refreshing experience, with seamless support throughout configuration, migration and implementation. Its integration with iTrent and MS Office saves significant time, while its flexibility helps us manage complex retention and access requirements. We couldn't do without it."

Andy Wasniowski,
HR Systems Manager, University of Exeter



[See how it's helped others](#)

A document management system also supports business continuity and scalability.

Centralised digital records reduce lost or duplicated information, support hybrid working and enable secure access across locations and devices. Configurable document management platforms can also adapt to organisational growth and regulatory change through customised workflows, integrations and automated governance.

While platforms such as Microsoft SharePoint support team communication and document sharing, organisations with complex regulatory, security or records management needs may benefit from dedicated solutions.

Document Logistix DM5, for example, provides lifecycle management, automation and compliance capabilities beyond traditional file storage, improving efficiency while maintaining control of critical business information.

40_h

Save time

One of Scotland's largest social housing providers now saves 40 hours a week in processing time.

500_k

Digitise all documents

Over 500,000 records were digitised for a leading university, some of which were nearly 100 years old!

40_m

Fast record migration

An insurance group migrated over 40 million customer correspondence records within one week using the software.

Peace of mind

Want to simplify document management across your organisation?

Speak to your Account Manager to find out how we can help you cut admin, strengthen compliance and get more value from your HR and payroll processes.

Learn more 

“The integration between iTrent and DLX has been a game changer for our HR service. Information is readily available, electronic filing is seamless, and documents are automatically stored when completed through e-signatures. This automation saves our teams a significant amount of time, improves compliance, and makes HR records easy to locate. DLX and e-signatures are the perfect combination for efficient document management.”

Liz Collins,
Employee Services Manager,
Torfaen County Borough Council



Contact us >

About MHR

MHR supports businesses and organisations shaping their futures through these challenging times – increasing workforce adaptability through delivering integrated people management and learning solutions.

We help reduce complexity and build business resilience – key to survival and growth. Find out how we can help you position your organisation for the road ahead.

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