Bring a new standard of accuracy, visibility and flexibility to your payroll



An accurate and efficient payroll is the foundation of any successful business. iTrent Payroll brings a new standard of accuracy, efficiency, flexibility compliance and reduction of risk to your organisation's payroll.

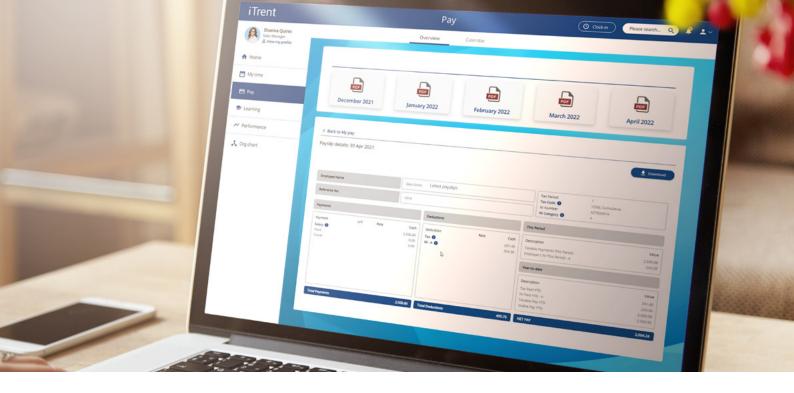
iTrent is the number one market leading payroll platform in UK and Ireland delivering confidence that we can meet and exceed your complex, evolving payroll needs.

The payroll module is a powerful payroll engine which manages complex payroll scenarios, including multiple positions, to ensure that absence and pension details are incorporated and accounted for automatically, for example if you run a council or football club. It ensures your employees are paid consistently, correctly and on time, regardless of the complexity of their role or payment scenario, keeping employees happy. iTrent is a cloud-based platform meaning you have access to your payroll anytime from anywhere.

### Payroll modules and features include:

- Payroll
- Absence management
- Interactive payslips
- Total rewards statement
- Instant salary access through Wagestream
- Legislation
- Security





# Solving your payroll challenges

# iTrent payroll enables you to:

- Process payroll easily and risk free, no matter what your requirements may be, with bestpractice functionality
- Fully compliant with Real Time Information (RTI) and auto-enrolment
- Reduce pay queries from employees every month with electronic and interactive payslips
- Our software is supported by a CIPP (Chartered Institute of Payroll professionals) qualified team, recognised by HMRC (Her Majesty's Revenue and Customs) and BACS (Bankers' Automated Clearing System) approved, enabling data submissions to be quick, simple and easy

## Your ongoing business benefits

- Automate complex processes and minimises time-consuming tasks, ensuring an accurate and efficient payroll
- Address the complexity of ever-changing legislation and working practices delivering peace of mind that you are minimising your business risks and protecting your brand integrity
- Reduce administrative tasks with iTrent's powerful retrospection functionality, eliminating manual calculations by dealing with both simple and complex scenarios
- Reduce payroll costs and paper processing with automated workflows and authorisation, employee and manager self- service, e-filing and e-payslips
- iTrent software is built to withstand the most severe security challenges, helping you manage risk and protect personal data
- Improve payroll efficiencies with the help of batch scheduling, net-to-gross calculation, RTI, pensions reform compliance and reporting
- Single integrated system reduces repeated effort



# **Features**

### **Payroll**

- Powerful user-defined calculation rules, allowing the most complex payroll scenarios to be achieved and automated retrospection functionality makes reversals easy to manage
- iTrent supports multiple positions, allowing your employees to have a variety of roles or levels of pay within a single organisation
- Automated electronic payments to HMRC and other third parties
- Workforce assessment and auto enrolment for workplace pensions
- Flexible two-stage bank detail verification process for employees, through integration with GBG, safeguarding your business against payroll fraud and reduce the time spent chasing payment reclaims
- Up-to-date legislative support for the UK, the Republic of Ireland, the Channel Islands and the Isle of Man
- Supports online, printed, or electronic payslips (e-payslips are delivered as secure PDFs)
- Payroll cut-offs automatically decide which requests are processed in which pay period

## Absence management

- Gain insights into the causes of absence and the cost to your organisation, helping you find proactive solutions
- Save time and achieve greater accuracy by automating processes, and make extra savings by devolving absence management to both manager self-service and employee self-service
- Absence calendar provides full absence management in a single view
- In automating absence management, time and costs associated with resolving queries and rectifying errors are reduced. The business can free up valuable HR and finance resource to be deployed on more strategic projects. The annual cost savings in managing absence from sickness equates to £2,785 for an organisation with 500 employees once iTrent payroll is installed

## Interactive payslips

- When employees sign up for a new benefit or have a change in payments, it will clearly display when the change starts from, taking the guess work out for the employee. It also works for back dated pay changes
- Provide transparency of pay and allow employees to dive into their payslips to understand the numbers and to check that they are getting paid for the right hours they have worked

#### Total rewards statement

- Fully configurable to meet the individual needs of your business
- All the features you need are in one place, avoiding the need for third-party software
- The statement includes a full breakdown of rewards, pay, allowances and incentives
- Easily accessible from the main system tabs
- Custom benefit list for a better user experience
- Monetary and non-monetary benefits added to the statement, such as car parking spaces on site and other company benefits

### **Security**

- Monitor the trends and patterns of users and alerts of irregularities to allow immediate investigation.
   Configure alerts according to your business' requirements
- iTrent audit provides control to capture all actions taken, whether successful update or failed access attempts and the date/time, user and workstation, all presented in a visual timeline
- In addition to their normal username and password, Multi-Factor Authentication (MFA) gives an extra security level
- Minimise the interruption of critical processes with flexible and affordable disaster recovery and business continuity planning
- Enterprise-level, tier 3+ datacentres, based in the UK and Ireland/EU based, that utilise infrastructure designed to provide a highly secure and resilient service in an environmentally friendly way



### Legislation

- MHR have over 35 years' experience in delivering secure and accredited payroll solutions to assure legislative compliance, e.g. SOC2, ISO9001, ISO/ IEC27001, HMRC and IPASS recognised
- Address the complexity of ever-changing legislation and working practices delivers peace of mind that you are minimising your business risks and protecting your brand integrity
- Data Protection legislation compliant solution
- Fully compliant with up-to-date legislation
- Everything users do is recorded and changeable, ensuring legislation and regulatory compliance

### **Instant Salary Access through Wagestream**

- Employees can keep track of their earnings and have access to their earned income in real-time to help them manage their money and reduce stress
- Advanced analytics tool allows employers to see who is using the app and identify any employees experiencing significant financial stress
- Reduces attrition and increases employee loyalty
- Improves employee engagement and productivity

Our PAYE-compliant software is fully scalable to your organisation: opt to manage your payroll in-house with your own teams, outsource to our experts through our fully managed service or a payroll processing service, or get the best of both worlds with a combination of the two.

## Managed payroll services

We're committed to providing the very best in payroll services, regardless of the complexity and size of your organisation. With 99.999% accuracy, we'll save your time and money by eliminating time-consuming manual processes and significantly reducing the risk of payroll errors.

Our UK and Irish-leading automated service is led by an in-house team of SIPP/iPASS professionals that will help you optimise your payroll and ensure you're adding real value to your organisation.

Read how ICAEW seamlessly connects HR and payroll while improving employee engagement with our iTrent HR software and Fully Managed Payroll service

# A crucial piece of the jigsaw

iTrent is a modular platform so it is the right fit for your organisation now and you have the confidence that it can support your business as it grows or as your needs change.

iTrent is complemented by MHR's broader service portfolio including access to consulting support through our Digitalisation Consultancy.

Implementation Services, and MHR Academy to support your change management initiatives. Our Managed Services: Payroll and Pension Data Services can complement and add value to your HR and finance teams.



### Discover more

Payroll and Absence | Talent and Learning | Workforce Management HR Managment | Security and Compliance | Analytics

Ready to make the complex simple?
For more on how you can streamline and transform your HR and payroll processes, including an iTrent demo, just get in touch.

